



BEYOND WELLNESS

Office Policies

1. **Failed Appointment Charge:** We reserve the right to charge for every appointment not cancelled within at least a 24-hours before the scheduled appointment time.* **This charge will not be covered by insurance**

Our Charges are as follows:

Office Visit \$75

When you don't show as scheduled, three people are hurt: You because you don't get the treatment you need, the provider who now has an opening in their schedule; and another patient who could have been scheduled for treatment.

2. **Copayment- Patients are required** to pay their co-payments at the time of the office visit. Failure to pay your co-payment could result in denial of service(s). We accept cash, checks and credit cards.
3. **Returned Check Charge-** All accounts with checks returned from the bank for any reason will be assessed. \$35.00 per returned check. **This charge is not covered by your insurance**
4. **Form Completion:** There may be a charge of \$ 25.00-\$50.00 for each form a patient may request such as: letter to third parties, FMLA, DMV forms, medical narratives and reviews etc.

By Signing this sheet, I acknowledge and agree to the above office policies.

Patient Name (please print)

Patient Signature

Date